Hooksett Sewer Commission Meeting Minutes May 5, 2020

This meeting was called to order at 12:00pm. Present were Chairman Sidney Baines, Commissioner Frank Kotowski, Commissioner Richard Bairam, Superintendent Bruce Kudrick, Superintendent Ken Conaty, Assistant Superintendent John Clark and (by remote access) Guy Beloin.

Approve and Sign Manifest

Read Correspondence

Approve Minutes: Commissioner Richard Bairam made motion to approve the workshop and regular meeting minutes from March 17, 2020. Commissioner Frank Kotowski second. All in favor, the motion was carried unanimously.

Financial Report: From remote access Guy gave a brief overview of the Sewer Commission accounts.

- Commissioner Frank Kotowski made motion to transfer \$3,768.00 from the Hooksett Sewer Commission Plant and Composting account to the Hooksett Sewer Commission checking account (unreimbursed balance as of March 31, 2020 for Route 3A Sewer line extension.)Commissioner Richard Bairam seconded. All in favor, the motion was carried unanimously.
- Commissioner Richard Bairam made motion to transfer \$1,494,920.00 from the Hooksett Sewer Commission Plant and Composting account to the Hooksett Sewer Commission checking account (renewable energy system installation project). Commissioner Frank Kotowski seconded. All in favor, the motion was carried unanimously.
- Commissioner Frank Kotowski made motion to transfer \$3000.00 from the Hooksett Sewer
 Commission checking account to the Hooksett sewer commission property enhancements
 account (Old Castle rent collected from January to March 2020). Commissioner Richard Bairam
 seconded. All in favor, the motion was carried unanimously.
- Commissioner Richard Bairam made motion to transfer \$450.00 from the Hooksett Sewer
 Commission Property Enhancements account to the Hooksett Sewer Commission checking
 account (reimbursed balance as of March 31, 2020 for S&H Land clearing). Commissioner Frank
 Kotowski seconded. All in favor, the motion was carried unanimously.

Scheduled Appointments: 12:15 Shaun Vando from TF Moran RE: Starbucks Project

Starbucks: Went over the sight plans for the new Starbucks. The issue at hand is finding out how much sewer capacity the Starbucks is going to need. If information from an identical Starbucks could be submitted to the Sewer Commission, they would go off of those numbers. If that information cannot be provided than the Sewer Commission uses an estimate of two years from the prior business to determine the sewer capacity needed. Shaun said that they will try to get that information and submit it to the sewer commission. Discussion was had regarding an old agreement that was written for trade of an easement for that property and what affect that has on the property currently. The parties involved agreed to meet again to discuss the developments and or progress made with this situation.

Superintendent's Report:

Land Prep: All of the metal from the property behind the sewer commission office has been cleared out and Advanced paving came in and removed all of the tree stumps.

Richardson Electric: Richardson electric did a thorough evaluation of the electrical at the plant and pump stations. A few switches and a breaker need to be replaced.

Loader: Bruce had the loader maintenance

Cleaning and TV of sewer lines: The yearly cleaning and inspection of the sewer lines was done. A leak was found on Riverside road by the village fire station. Bruce had advanced paving raise a sewer man hole that was 2ft under the pavement and also had them replace near route 3 that had been hit. Bruce had Duke's Root Control clean out roots that were found while inspecting the sewer lines on Sherwood drive.

Brox: Brox has been using about .350 gallons per day. They had a problem with the flow meter on a float switch and are down to about .074 gallons per day.

Plant: More disks had to be added into the IFAS Tank down at the plant. It is up to 35% from 30%. A flow test was performed and the paperwork regarding the test is attached to the minutes.

Kmart Pump Station: The Kmart pump station had a check valve break and pump #2 lost a barring. Bruce ordered a new pump back in October. The pump check valve is over 46 years old. The new pumps will be put in this week.

State Stimulus money: Superintendent Conaty applied for a state program for stimulus money toward future projects. All the necessary paperwork was filled out and sent to the NHDES. \$250,000 for the Main street pump station, \$4.5 million for Phase 3A, \$1.5 million for the solar project and \$100,000 for the chlorination system.

Waste Pump: There was an issue with the waste pump down at the plant loosing prime. This was resulting in staff being called to come in and re-prime the pump. Foam in the clarifier was the reason the

pump was losing prime. A water sprayer had to be put out to knock down the foam this is going to result in the plants water bill being higher than normal. As the mass gets lowered in the system the foam should go away.

FEMMA: Superintendent Conaty gathered all the receipts that the plant and office had for cleaning supplies bought due to COVID-19. There is an opportunity for these expenses to be reimbursed.

Easements: Letters regarding easements were sent out to Village Water and the American Legion. Superintendent Conaty spoke with Village Water and they said they will rewrite the easement to make it a utility easement for both the water and sewer.

Time Sheets: Superintendent Conaty showed and explained the new time sheets that will be implemented at the plant.

Tablets: Superintendent Conaty showed the sewer commission the new set up for inspections that can be found on the tablets using the asset management program. Superintendent Conaty would like to purchase another tablet and chrome book for use at the plant.

Manchester Sand and Gravel: Superintendent Kudrick and a member of Manchester Sand and Gravel walked the property and found three out of the four boundary markers of the land leased to Old Castle. Discussion was had about clearing about a half acre more of the land for potential use.

Selling Equipment: Superintendent Conaty has been researching Government sights that are available to sell some of the unused sewer equipment being stored at the plant and within the sewer commission office basement.

COVID-19: Superintendent Conaty asked the board for clarification for COVID childcare prior to April 1, 2020. The board stated they would honor their discussion of coverage, at 100% for two weeks only, prior to knowing about the FFRCA.

Cell Phones: Superintendent Kudrick has a work issued cell phone. With his pending retirement discussion was had about him keeping the phone number associated with the phone. The Sewer Commission was ok with him having the number transferred over to his own personal account, if possible. He will turn in the work issued cell phone on his last day of employment. Superintendent Conaty would prefer to us his personal cell phone as his work phone and the possibility of a stipend for his cell phone was discussed.

Old Business: None

New Business: The next Sewer Commission meeting will be on May 19, 2020.

Non-Public Session: The Sewer Commission did not go into non-public session

Public Input: None

Adjournment: Commissioner Frank Kotowski made motion to adjourn at 3:00pm. Commissioner Richard Bairam seconded. All in favor, the motion was carried unanimously.

Respectfully submitted,

Shark Kotowski

Clerk

12:00 4724

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Test Period

Left click mouse and drag rectangle to zoom in. Right click anywhere on chart to reset to original. Double left click anywere on chart to modify parameters.

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ිදු 91% 287 3.9/100=.039×10=.39 (.4) Initial D.O. - Final D.O. x 300 9 pH of Dilution Water: 7.07 BOD Inf - BOD Eff x 100 Effluent Daily Max: BOD Removal % Calculations Sample Size : I/Bm GOB BOD Inf Effluent BOD : Influent BOD: Removal %: Influent pH: Effluent pH: Incubator Temp. (in Celsius to the tenth) Valid (yeğ/no S:00 @ pm 9:35 @m/pm 4.29.20 88 139 - 257 BOD mg/ 20 787 20.0 I DEPLETION Time Out: Date Read: 2.5 J Analyst: Time In: Finish: Start: Bench Sheet NPDES Analysis 2020 S:40 (cm/pm) Seed Corection: 835 an/pm EFFLUENT (sample point H) FINAL D.O. 07.h2.h 4.23.20 0,0 878 SAMPLE SIZE | INITIAL D.O. Sample Date: Setup Date: Typically read on Wednesdays 5 93 Sampler: Analyst: Time: Ime: mls. mis. mls. mls. mIS. mis. mls. 6 mls. Standard mls. 10 mls. Eff. 300 mls 300 mls 00 B.O.D. 5 8 3 md/mg Md/100 0h. S BOTTLE # INFLUENT (sample point 6) 4-24-20 ري ال 4.23.30 60 *** Steel Steel 4 4 424 (A) (V) V=1 830 *Standard/Seed Effluent Dup. SAMPLE Influent Influent Influent Effluent Effluent Effluent Blank Sample Date: Setup Date: Time: Blank Sampler: Analyst: Time:

*Standard/Seed: Find depletion of Eff that depleted 40%-70% (Depletion/Initial D.O.) /sample size \times 10 mls. of Eff. in standard = Seed Corection D.O. depletion needs to be at least 2.0 from the initial D.O. and/or have at least 1.0 remaining. If not, that dilution can not be used in calculation.

**Standard Calculation: [(Depletion of standard-seed correction)] \times 300 / 6mls. of Universal Wastewater Standard

*** Influent and Effluent samples are taken from 24hr. composite samplers

Method 5210B - 2011,

Updated July 2018

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HOOKSETT TREATMENT FACILITY

Permit#

NH0100129

CHIEF OPERATOR: BRUCE KUDRICK

MONTH-

April

YEAR- 2019

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PAGE 2 OF 2

HOOKSETT TREATMENT FACILITY

Permit # NH0100129

CHIEF OPERATOR: BRUCE KUDRICK

Month- April

Year- 2019

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PAGE 1 OF 2

HOOKSETT TREATMENT FACILITY

Permit#

CHIEF OPERATOR: BRUCE KUDRICK

MONTH- APRIL

EAR- 2020

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19	T s	0		0.81	2 0.3	60 1	.493	3.0	7.1	-+-	3,81	0.89	40000	-	32 35	45		_	0.469	\top				
20		0		0.84	9 0.4	00 2	2.231	4.3	7.6		3.87	0.64	116066	90500	29	33			0.392					
21	T	0.4		0.76	6 0.	30 1	1.291	4.9	7.6		3,75	0.63	144 CM	defeaction in	37	27			0.430					
22	W	0		0.80	4 0.4		1.770	4.7	7.7	- -	3.75	0.69			30	48		- 1	0.873	1000				
23	T	0		1.08	7 0.	372	3.690	4.7	7.7		3.94	0.98	V 6533		30	12			0.401	1				
24	F	0		0.77	5 0.	-	1.740	5.0	7.7		6.84	0.5	15456	0	35	5			0.325					
25	S	0		0.69	9 0.	238	1.273	4.1	7.1		6.88	+ -		9	31	4	=	1	0.321					
20	3 S	0.3	3	0.6	5 0.		1.279	4.0	7.1		6.81	0.8		9	34	4			0.729					
2	7 N	1 0.	4	0.8	0.	_	2.134	5.2	7.6		6.94	0.5	1955	9	32	1 1		-	0.677					
2	вТ	. 0		0.7			1,178	4.8	7.7		6.93	0.5	- 338	7	31	3			0.728					
2	9 V	y 0		0.7			1.676	5.1	7.7	-	6.79 6.80	1-	10000	10	58		8 0.07	2	0,657					
3	0 1	0.	8	0.7	29 0	363	1.371	4.7	1'	80	0.00	10.5	.0			1			0.000)				
	F	=						 	+	\dashv		+-				十	_		0.000)				
		3						 	+	+		+				$\overline{}$		•	0.000)				
		S						┼	+			-	38		_				0.000	0				
					 -			 				+-	1000 1000 1000 1000 1000 1000						0.00	0				
					-+			+-	+			1	3250 7250 7350			1			0.00	0				
				_				+-	+			+-			_	_			0.00	0]				
			_					+	+		-	+	-											
														102	920	6	9.24	1	15.22	25		- Constitution		
Γ	T	·	4 0.0	2963/302	466		۸	142	4			0		3.4	31.		0.3	19	0.50	8	####	####		
1	/	4vg. 0			144		Ave	g. 4.3 in 2.8	200000	.08	6.4	Agenta (<u> </u>						0,0	0.0	0.00	0.0
1		Min	0.0	551.000	395			x 5.2	3333	. 	6.9	2555 E2551	99	23.0	58	0.0	0.4	31	0.87	3	0.0	0.0	0.00	0.0
1		Max	0.0	ו טטו)87		ivic	~ <u>L~.</u> £	<u> 1 '</u>	·-·	1000000	<u></u>												

PAGE 2 OF 2

HOOKSETT TREATMENT FACILITY

Permit # NH0100129

CHIEF OPERATOR: BRUCE KUDRICK

Month- APRIL

Year- 2020

T	Day	E-coli		TSS	. — — —		TSS				BOD	1841 L A	r 1	BOD	Wkly Avg	
DATE	of	#/100	TY	ıg/i	Wkly Avg	Lbs/	Day	Wkly Avg		mg/l		Wkly Avg	Lbs/			
AIE	Week	Eff	Inf	Eff	Eff	inf	Eff	Eff	Inf		Eff	Eff	inf	Eff	Eff	
	S			1												
														100		
24	TU	1.0	166	18		552.4	59.9		231		15		768.7	49.9		
31	W	1.0		0.0000000000000000000000000000000000000	***				<u> </u>							
1_	T	1.0	178	17		650.2	62.1		21	4	14		781.7	51.1		
2	F								<u></u>						50.5	
3	S	 	 	 	17.5			61.0	<u> </u>			14.5			50.5	
4		 	<u> </u>	+					T					 		
5	S	1	 	-										<u> </u>		
6	M	1.0	167	16	1	539.0	51.6		22	7	14		713.3	45.2		
7		1.0	10/			-	1						<u> </u>			
8	W	10.2	173	20		657.9	76.1		19) 5	15		741.6	57.0		
9	T	 	113										<u> </u>	↓		
10	F	┨	 		18.0		1	63.9				14.5			51.1	
11	S	 	1			+					<u></u>					
12	S	 	 													
13	M	3.1				914.7	43.3	 	11	83	8		990.5	43.3		
14	T	1.0	169	8		714.1	 	 								
15	W	1.0	5000000000			774.5	71.8		2	48	10	(4) (4) (4) (4)	1272.0	51.3		
16	T		151	14		177.5	71.0									
17	F				11.0		 	57.6				9.0			47.3	
18	S				11.0	_										
19	S					_			1							
20	M	9.2	4447.4220.444			E04 (36.0		2	231	9		755.2	29.4		
21	T	7.1		11		581.9	30.0	<u> </u>								
22	W	3.0	2000000000000			4078	5 87.4			297	10		2162.4	72.8		
23	T		258	17		1878.	3 07.5	<u>'</u>	3008300							
24	F		ॏ—	<u> </u>			+	61.7	+-		-	9.5			51.1	
25	S				11.5			01.7	_		<u> </u>					
26	s															
27	M	13.	1		and a state of		_		33.5	242	10		1366.	4 56.5		
28	Т	13.	5 18	7 6		1055	.8 33.	9		L-11.		33475				
29	W	10.	9		Second .											
30	Ţ		23	1 1	4	1265	76.	<u> </u>				1886	_			
	F							55.3	-		+	10.0			56.5	
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	S						_		-							
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—		_							_		-		878	3 406.7		
	T/	otal	169	2.0 11	8.0	831	8 538		otal 1			57000555	2.0000000000000000000000000000000000000	enterne Motorwentelde		
1		vg.	18	and the same of the same	3.1	924	.3 59	.9 /	ے۔qv4	228.9	112		1097		4	
1		Min 1.				539	9.0 33	3.9		M		and the second of the second of the second	713	200 10 20 20 20 20 20	.8 51.	
Į.		Max 13	12/11/05		20.0 18.0	187	8.5	87.4 63.9)	Ma	x[15.0 14.5		200000000	.u) vi.	
	Geo-m	500,000		1		% Rem	oval 9	3					% Rem	oval 95		
1	OCUTIE	<u></u>	**************************************													